



# Invitation for Bids

Government of Nepal (GoN)  
Health Insurance Board (HIB), Teku, Kathmandu  
IFB No. HIB/G/NCB/2078-79/08  
IFB No. HIB/G/NCB/2078-79/09  
Date of publication: 25<sup>th</sup> April , 2022



1. The **Health Insurance Board (HIB)** invites E-bids from eligible bidders for the procurement of following goods under NCB Procedure. The name and identification of the contract is as follows:

Contract ID No.	Name of Procurement	Bid Security NRs.	Document Fee NRs.
HIB/G/NCB/207 8-79/08	<b>Supply and Delivery of Enrollment form and Plastic Pouch</b>	<b>6,78,000/-</b>	<b>5,000/-</b>
HIB/G/NCB/207 8-79/09	<b>Supply and Delivery of Nagadi Rashid and Renewal form</b>	<b>6,20,000/-</b>	<b>5,000/-</b>

2. Eligible bidders may obtain further information at the office of *HIB, Teku, Kathmandu, Tel 01-4100223, Toll Free No. 1660-01-11224, website : [www.hib.gov.np](http://www.hib.gov.np)* of office or may visit PPMO's e-GP system <https://www.bolpatra.gov.np>
3. Bidding documents can be download from e-GP system: [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp)  
Interested bidders shall register in the e-GP system and deposit the cost of bidding document fee Rs. **5,000/-** in the following bank on or before 12:00 Noon within **25, May 2022** :  
**Information to deposit the cost of Bidding document in Bank:**  
**Name of Office:** Health Insurance Board (HIB), Teku, Kathmandu  
**Name of the Bank:** Rastriya Banijya Bank, Teku  
**Office Code No:** 370313501      **Account No:** 1000200010000      **Revenue Head No:** 14229
4. Pre-bid meeting shall be held at *Health Insurance Board (HIB), Teku, Kathmandu, at 2:00/3:00 PM on 13, May 2022* Interested Bidders shall submit their bids electronically through e-GP portal <https://www.bolpatra.gov.np> to the office of Health Insurance Board on or before **12:00 Noon, 25 May 2022**
5. Bids shall be opened in the presence of bidder's representatives who choose to attend for **Supply and Delivery of Enrollment form and Plastic Pouch 2:00 PM, and Supply and Delivery of Nagadi Rashid and Renewal form 3:00 PM on 25, May 2022** at the office of *HIB, Teku, Kathmandu*. Bids must be valid for a period of **90 days** counting from the day of bid opening and must be accompanied by bid security as mentioned above which shall be valid for minimum 30 days beyond the bid validity period.
6. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid security validity shall be recognized with effect from the original bid submission deadline.
7. If bidder wishes to submit the Cash Security, the cash should be deposited in Account of Financial Comptroller General Office, Tripureshwor Deposit Account No-**1700100102030000**, Office Code No: **370313501** at **Rastriya Banijya Bank, Teku Branch** and submit the receipt of the deposited amount of cash along with the Bidding document.
8. Matters not covered by this notice shall be in accordance with Public Procurement Act-2063, Public Procurement Regulations-2064 and their amendments.
9. The bidders shall submit their modification or withdrawal in initial method of bid submission. Modification or Withdrawal in other form shall not be accepted.